

**CITY OF RISING STAR**  
**MINUTES**  
**REGULAR CALLED MEETING**  
**OF THE MAYOR AND CITY COUNCIL**  
**THURSDAY, NOVEMBER 18, 2021**  
**104 N MILLER**  
**RISING STAR, TX 76471**

**AGENDA ITEM # 1**            **CALL TO ORDER**

The Regular Meeting of the Mayor and City Council was called to order at 6:00 p.m. by Mayor Jimmy Carpenter.

Council Present:            Betsy Herron, Johnny Hubbard, John Mashburn, Ross Self, Ben Childers

Council Absent:            None

Staff Present:              Jan Clark-City Administrator, Chad Goldston-Chief of Police,

Guest Present:             Judy Kirby, Brett & Wendy Vaughn, Bill Thomas

**AGENDA ITEM # 2**            **PLEDGE OF ALLEGIANCE AND INVOCATION**

Pledge of Allegiance said by all and the Invocation was said by John Mashburn.

**AGENDA ITEM # 3**            **CITIZENS INPUT**

Judy Kirby ask that No Jake Brake signs be re-installed.

Bill Thomas complained on neighbor's property and meth in Rising Star.

**AGENDA ITEM # 4**            **APPROVAL OF MINUTES**

Motion made by Childers and seconded by Mashburn to approve the Regular Minutes of the October 14, 2021 meeting.

Motion carried 4-0

**AGENDA ITEM # 5**            **DISCUSSION AND APPROVAL OF STAFF REPORTS**

Financial Reports including Utility and Police were reviewed. Also reviewed was the City of Rising Star's Public Awareness Notice for gas, the City's annual Gas Leak report and the Annual Gas Survey by Sammy Russo for Texas Municipal League. All reports were good.

City Administrator presented information regarding amount on loan payment for the 2017 Ford F150 for the Police Department.

Motion made by Self and seconded by Herron to approve reports as presented.

Motion carried 5-0

**AGENDA ITEM # 6**

**A RESOLUTION TO DISCUSS, CONSIDER AND SELECT ENGINEERING SERVICE PROVIDER TO COMPLETE PROJECT IMPLEMENTATION FOR THE AMERICAN RESCUE PLAN ACT (ARP ACT) FUNDING ADMINISTERED BY THE U.S. DEPARTMENT OF THE TREASURY, OTHER FEDERAL OR STATE AGENCY**

Motion made by Mashburn and seconded by Herron to approve Jacob & Martin as Engineer for the American Rescue Plan Act.

Motion carried 5-0

**AGENDA ITEM # 7**

**DISCUSSION AND CONSIDERATION OF APPROVAL REGARDING THE CITY OF RISING STAR'S PROCUREMENT POLICIES AND PROCEDURES REGARDING THE AMERICAN RESCUE ACT.**

Motion made by Self and seconded by Herron to approve The City of Rising Star- Procurement and Policies and Procedures for the American Rescue Act

Motion carried 5-0

**AGENDA ITEM # 8**

**DISCUSSION AND APPROVAL REGARDING FORMING A BUILDING AND STANDARDS COMMITTEE FOR THE PROPERTY CLEAN UP ORDINANCE.**

-City Administrator presented copies of Ordinance No 17-2017 regarding Nuisances and Ordinance No. 6-2017. Administrator explained that Attorney Pat Chesser reviewed both Ordinances and reported that Ordinance No 17-2017 is correct and Ordinance No 6-2017, he will make amendments. Notice of Violation notices are being sent out to unkept properties.

**AGENDA ITEM # 9**                    **REVIEW NOTICE OF VIOLATION LETTERS SENT OUT TO DATE**

This Agenda Item discussed on Agenda #8.

**AGENDA ITEM # 9**                    **ADMINISTRATOR COMMENTS**

1. Discussion with Possible Approval of Funding an Information digital Board from the RSEDC. City Administrator requested Council's permission to go to RSEDC Board with request for funding the Digital Sign.

Motion made by Mashburn and seconded by Hubbard to approve Administrator going before RSEDC Board and requesting funds for a Digital Sign to go downtown.

Motion Carried 5-0

**AGENDA ITEM # 10**                    **COUNCIL COMMENTS**

Mashburn reported that November 23, 2021 the Christmas lights at the Park will be put up.

**AGENDA ITEM # 11**                    **EXECUTIVE SESSION REGARDING PERSONNEL, PURSUANT TO LOCAL GOVERNMENT CODE 551.074**

Executive Session entered at 6:47 pm.

Regular Session reconvened at 7:00 pm.

**ACTION TAKEN FROM EXECUTIVE SESSION**

Motion made by Herron and seconded by Self to hire Lisa Brown as Municipal Judge.

Motion made by Herron and seconded by Self to increase Officer Lively salary.

Motion made by Herron and seconded by Self to increase Michael Fraley salary due to end of his 90 day probation period.

Motion carried 5-0

**AGENDA ITEM # 11**                    **ADJOURNMENT**

There being no further business, motion made by Self and seconded by Mashburn to adjourn.

Motion carried 5-0

Time: 7:01 pm

  
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Jan Clark – City Administrator

  
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Jimmy Carpenter – Mayor